

Milhaven Homeowners' Association Annual Meeting

June 22, 2008

Agenda

1. Call to Order _____ Sheryl Stephens
2. Review of Budget _____ Sheryl Stephens
3. Dues _____ Sheryl Stephens
4. Landscaping Improvements _____ Sandra Saunders
5. Social Events _____ Vanessa McLean
6. Keep Henrico Clean, Yard Sale _____ Sheryl Stephens
7. Website/Milhaven News _____ Rob & Leigh-Ann Marx
8. Election of Board Members _____ Sheryl Stephens
9. Questions / Discussion
10. Adjourn

Budget - Income

	Actual FY 2007 - 2008	Proposed Budget FY 2008 – 2009
Income		
Dues @ \$175	14,525.00	\$ 14,525.00
New Home Packages	-	150.00
Total Income	14,525.00	14,675.00

	Expenses to Date	Proposed Budget
	FY 2007 - 2008	FY 2008-2009
<u>Social:</u>		
Christmas Party	619.14	900.00
Luminaries	274.02	300.00
Ice Cream Social	55.69	75.00
Fall Festival	471.42	500.00
Summer Party/Annual Meeting	-	600.00
Yard Sale	44.58	50.00
Easter Egg Hunt	54.82	75.00
<u>Utilities:</u>		
Water	204.82	550.00
Electricity	307.24	450.00
<u>Misc. Expenses:</u>		
Annual Meeting	-	50.00
Copying / Directory	129.43	0.00
SCC	25.00	25.00
PO Box	32.00	35.00
Office/Copying	-	75.00
Postage	42.84	75.00
Insurance	-	155.00
Website	149.00	150.00
<u>Landscaping/Entrance:</u>		
Maintenance	35.28	3,200.00
Irrigation System	65.00	400.00
Mowing, Mulching, etc.	3,150.00	7,010.00
Light Bulbs	96.87	125.00
Total Expenses	\$ 5,757.15	\$ 15,000.00
Net Income	\$ 8,767.85	(\$325.00)

The proposed budget allows the neighborhood to maintain a cash reserve of approximately \$8,000.

Budget Comments

- Not all 2008 expenses have been paid
 - Annual meeting/party
 - Outstanding landscaping invoices
 - Anticipated surplus approximately \$2,000
 - End of year reserve – approximately \$8,000

Goal – maintain annual dues at current level for as long as is feasible

Pay Your Dues

- Due date JULY 1
- After July 15th, \$100 late fee

BE KIND!

PAY ON TIME!

TREASURER IS A VOLUNTEER!

***DON'T MAKE HER SPEND EXTRA TIME
TRYING TO COLLECT!***

Landscaping Improvements

- New Landscaping/Maintenance Contract
 - Tuckahoe Landscaping
- Replacement of Junipers
 - Replacement will be done in June/July
- Replanting of grass in the Fall

Social Events

- Proposed Rotation of Events

Event	Street	Date
Fall Fest	Milbranch Place	October 2008
Egg Hunt	Milbranch Place	Spring 2009
Annual Meeting	Milshire Court	Summer 2009
Ice Cream Social	Milbury Run	August 2008
Holiday Party	Milbury Run	December 2008
Luminaries	Milshire Place	December 2008

Social Events

- Need a chairperson from each cul-de-sac
- Sign-up sheets for chairperson and volunteers
- Written guidelines for each event
- Events will rotate to next street each year

Other Events

- Yard Sale – Fall 2008
 - Need Chairman
- Keep Henrico Clean
 - Sandi Shriner – Chairperson
 - Required to pick-up trash four times annually
 - September, December, March, June
 - 4-6 people needed
 - Sign-up sheets

Other Volunteer Opportunities

- Paint Curbing at entrance to neighborhood
 - buy paint, brushes, replace reflectors
- Organize Neighborhood Night Out
 - National event
 - Organize cookouts, etc.
 - August 2008

Website / Neighborhood News

- Milhaven.net
 - Dates of neighborhood events
 - Communication from Board of Directors
 - Newsletters
 - E-mail notices – if requested

Election of Board for Next Year

Nominees:

Lori Fuller

Sandra Saunders

Sheryl Stephens

Alex Baronian

Michelle Noebel

Thank you!

- Board Members
- Tim Saunders and Dudley Stephens – electricity and light bulbs
- Chairs of all the social events – especially Leigh Ann Marx and Amy Carter for coordinating
- Vanessa McLean and Sandi Shriner – planning guide for social events
- Sandi Shriner – Keep Henrico Clean
- Michelle Noebel – update to Directory
- Rob and Leigh-Ann Marx – Website
- Alissa Poole – Far West End Press Correspondent

Questions /Discussion

Adjourn